



Audit Committee – revised agenda

Wednesday 9 January 2013 at 7.30 pm

Committee Room 4, Brent Town Hall, Forty Lane,
Wembley, HA9 9HD

Membership:

Members

Councillors:

Stephen Wood (Chair)
Al-Ebadi
Cummins
Van Kalwala

first alternates

Councillors:

S Choudhary
Ashraf
Harrison

second alternates

Councillors:

Pavey
Green
Hector

For further information contact: Joe Kwateng, Democratic Services Officer
(020) 8937 1354, joe.kwateng@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: www.brent.gov.uk/committees

The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members

Item	Page
1 Declarations of personal and prejudicial interests	
Members are invited to declare, at this stage of the meeting, any relevant financial or other interest in the items on this agenda.	
2 Deputations	
3 Minutes of the previous meeting	1 - 8
4 Matters arising	
5 KPMG External audit progress report 2012-13	9 - 14
This report by the Council's external auditor (KPMG) sets out the external audit progress report covering 2011/12 grant claims and certification work. The report also highlights the areas of work which KPMG will focus for the next quarter.	
6 Certification of grants and returns 2011-12	15 - 24
This report summarises the results of work on the certification of the Council's 2011/12 grant claims and returns.	
7 Annual Governance report - progress on action plan	25 - 32
This report sets out progress against the recommendations in the Annual Governance Report.	

Ward affected:

All Wards

Contact Officer: Mick Bowden, Deputy Director of Finance

Tel: 020 8937 1460 mick.bowden@brent.gov.uk

8 2012-2013 Mid year treasury report 33 - 40

This report updates members on recent treasury activity.

Ward affected: **Contact Officer:** Mick Bowden, Deputy Director
of Finance

All Wards Tel: 020 8937 1460 mick.bowden@brent.gov.uk

9 Internal audit progress report 41 - 80

This report summaries the work of Internal Audit and the Investigations Team from 1st April 2012 to November 30th 2012. The attached report provides further details of this together with assurance ratings of reports issued.

Ward affected: **Contact Officer:** Mick Bowden, Deputy Director
of Finance

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10 Risk register update 81 - 90

The purpose of this report is to present an updated version of the Council's Corporate Risk Register to the Audit Committee.

Ward affected: **Contact Officer:** Mick Bowden, Deputy Director
of Finance

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11 Internal audit contract 2013-2015 91 - 94

This report advises the Audit Committee of the proposals to recommend to the Executive that the council enter into a contract with the London Borough of Croydon for the provision of internal audit services for a two year period from April 2013 to March 2015.

Ward affected: **Contact Officer:** Mick Bowden, Deputy Director
of Finance

All Wards Tel: 020 8937 1460 mick.bowden@brent.gov.uk

12 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.

13 Date of next meeting

The next scheduled meeting of the Audit Committee is scheduled to be held on 20 March 2013.



- Please remember to ***SWITCH OFF*** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.
 - Toilets are available on the second floor.
 - Catering facilities can be found on the first floor near The Paul Daisley Hall.
 - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge